



THE SOURCE FOR PURCHASING



International Association for Contract and Commercial Management

2011 REGISTRATION FORM

First Name: _____ Last Name: _____

Gender: Ms Mrs. Mr. Date of Birth: _____

Nationality: _____

Job title: _____ Manager's Name: _____

Company: _____

Address: _____

City: _____ Postal Code: _____

Country: _____ Email: _____

Phone: _____ Fax: _____

Please tick the box corresponding to the EIPM module you would like to register for:

Fundamentals of Sourcing 2 days

Houston 09/08/2011 & 10/08/2011

Fundamentals of Cost Analysis 2 days

Houston 11/08/2011 & 12/08/2011

Chicago 06/09/2011 & 07/09/2011

Financial Risks / Opportunities in Supply Management 3 days

Houston 08/08/2011 & 09/08/2011 & 10/08/2011

Practicing Advanced Negotiation Techniques 2 days

Houston 14/09/2011 & 15/09/2011

Strategic Portfolio Management - KCM 2 days

Houston 11/08/2011 & 12/08/2011

Supplier Relationship Management - SRM 2 days

Chicago 06/09/2011 & 07/09/2011

Advanced Costs Reduction Tools 3 days

Houston 14/09/2011 & 15/09/2011 & 16/09/2011

Please mail this completed registration form to: jim.bergman@eipmamericas.org



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Supplier Development and Optimization

2 days

Chicago

08/09/2011 & 09/09/2011

Houston

12/09/2011 & 13/09/2011

Soft Skills in Hard Negotiation

2 days

Houston

12/09/2011 & 13/09/2011

Contract and Legal Aspects

2 days

Chicago

08/09/2011 & 09/09/2011

1 Training fees

Training fees for a 2 day training module

US\$1195 per participant

Fees include: tuition, materials and lunch

Training fees for a 3 day training module

US\$ 1795 per participant

Fees include: tuition, materials and lunch

2 Compulsory invoicing information

Company/Organization to be invoiced: _____

First Name: _____ Last Name: _____

Address: _____

City: _____ Postal Code: _____

Country: _____ Email: _____

Phone: _____ Fax: _____

Requested Purchase order number: Yes No

Purchase Order number: _____

Date: _____ Signature: _____



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Cancellation policies

- 50% of course fee will be refunded to participants for cancellations made less than 15 days before the start of the program.
- 100% of course fee will be refunded to participants for cancellations made more than 30 days in advance of the start of the program.
- Cancellation policies will not be applied if the participant finds a replacement or postpones the training session to the following session.
- EIPM reserves the right to cancel the course if there are less than 7 participants.

3 Conditions of payment

Once the registration made, the company is contractually obligated to pay the fee upon receipt of the invoice.

4 General conditions

Travel and accommodation expenses as well as optional textbooks are not included.

5 Agreement

I hereby confirm that I agree with the above terms and conditions.

Date:

Signature: